



## Montana Democratic Party (MDP) - Communications Director Job Posting

The MDP seeks a highly skilled Communications Director to assist in all aspects of communications strategy, messaging, rapid response, and digital operations. The Communications Director will be responsible for moving, implementing, and overseeing external and internal communications. The Communications Director will report to the Executive Director and will work closely with staff, elected officials, candidates, and other stakeholders. This position is full-time, based in Helena and will require some travel.

### **Required Skills, Abilities, and Experience:**

- Minimum of three years of experience in political communications and campaigns;
- On-the-record experience;
- Excellent written and verbal communication skills;  
Experience creating and executing communications strategies via digital and social media. Graphic design abilities a plus.
- Experience developing strong working relationships with statewide and national media;
- Strong organizational and planning skills;
- Self-starter with the ability to show strong organizational and planning skills while working long hours in a fast-paced, high-pressure environment.

### **Duties and Responsibilities:**

- Manage all MDP communication requests, rapid response communication, and digital media content, including: press releases, op-eds, public statements, media advisories, and speeches;
- Assist in planning and implementing communications strategies to support campaigns by producing fact sheets, talking points, op-eds, and other materials as needed;
- Develop campaign media strategies for legislative and statewide candidates;
- Write and edit content for direct mail, website, digital fundraising programs and social media;
- Develop and maintain strong working relationships with statewide and national media;
- Assist on other communications projects as needed, including training of surrogates, staff, and candidates;
- Flexibility to work long and irregular hours, including weekends and evenings, with some travel as needed.

### **Compensation:**

Compensation commensurate with experience. MDP offers a generous paid health insurance plan and travel compensation.

### **How to Apply:**

To apply, please submit a cover letter with the names of three references and a resume to [resumes2021@montanademocrats.org](mailto:resumes2021@montanademocrats.org). Applications will be accepted until the position is filled. Incomplete applications will not be considered.